

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
August 20, 2020

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:25 P.M.

1. Roll Call

President Schaffer called to order the regular meeting of the Board of Education, Thursday, August 20, 2020, at 4:25 p.m. with Cruz, Na, and Schaffer present in the Board room, and Gagnier, and Hernandez-Blair present via Zoom. Closed session was not recorded.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent
Sandra H. Chen, Associate Superintendent, Business Services
Grace Park, Ed.D., Associate Superintendent, CIIS
Lea Fellows, Assistant Superintendent, CIIS
Richard Rideout, Assistant Superintendent, Human Resources
Gregory J. Stachura, Assistant Supt., Facilities, Planning, & Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Schaffer adjourned to closed session at 4:25 p.m. regarding conference with legal counsel anticipated litigation; conference with labor negotiators, A.C.T. and CSEA; public employee discipline/dismissal/release; public employee appointment: Director, Human Resources; Construction Coordinator; and Coordinator, Payroll and Benefits Services; and public employee performance evaluation: Superintendent.

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action

President Schaffer reconvened the regular meeting of the Board of Education at 6:01 p.m. with Cruz, Na, and Schaffer present in the Board room, and Gagnier and Hernandez-Blair present via Zoom. The Board met in closed session from 4:29 p.m. to 5:57 p.m. regarding conference with legal counsel anticipated litigation; conference with labor negotiators,

A.C.T. and CSEA; public employee discipline/dismissal/release; public employee appointment: Director, Human Resources; Construction Coordinator; and Coordinator, Payroll and Benefits Services; and public employee performance evaluation: Superintendent. The Board appointed Cesar Portugal as Construction Coordinator effective August 21, 2020; Eric Dahlstrom as Director, Human Resources effective August 27, 2020; and Lisandra Maldonado as Coordinator, Payroll and Benefits Services effective August 21, 2020, by a unanimous vote of 5-0 with Hernandez-Blair, Cruz, Gagnier, Na, and Schaffer voting yes. No further action was taken that required public disclosure.

2. Pledge of Allegiance

Board member James Na led the Pledge of Allegiance.

I.C. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Brenda Walker, A.C.T. President and Danny Hernandez, CSEA President, were absent.

Barbara Bearden, CHAMP President, thanked those who joined CHAMP for the 2020/2021 school year; said CHAMP recognized District leaders for the work they have done in preparing for the reopening of school; recognized Nutrition Services and Technology for providing essential services to students; and also recognized office staff and teachers.

I.D. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The following were email comments received: Kevin Butscher regarding special education distance learning concerns; Karly Welsh regarding junior high school distance learning schedule changes; Mindy Shamp regarding technical difficulties/connectivity associated with distance learning; Bonnie Gallegos regarding the requirement for teachers to administer ESAs during distance learning; and Winnie Keung regarding changing learning options.

I.E. CHANGES AND DELETIONS

The following change/deletion was read into the record: Item III.D.2., Agreements for Contractor/Consultant Service, under HR-2021-012 City of Chino Hills, this contract was pulled from the agenda.

II. ACTION**II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT****II.A.1. Administer the Oath of Office to the 2020/2021 Student Member on the Board of Education**

President Schaffer administered the oath of office to Justin Rendon, 2020/2021 Student Member on the Board of Education.

II.A.2. Application for Funding Consolidated Application for the 2020/2021 School Year

Moved (Na) seconded (Cruz) carried unanimously (5-0, by roll call vote with Blair, Cruz, Gagnier, Na, and Schaffer voting yes) to approve the Application for Funding Consolidated Application for the 2020/2021 school year. Student representative voted yes.

II.A.3. Public Hearing Regarding the Sufficiency of Instructional Materials 2020/2021 and Adoption of Resolution 2020/2021-10 for Cal Aero Preserve Academy K Through 6

President Schaffer opened the public hearing at 6:20 p.m. There were no email comments and President Schaffer closed the public hearing at 6:20 p.m. Moved (Na) seconded (Cruz) carried unanimously (5-0, by roll call vote with Blair, Cruz, Gagnier, Na, and Schaffer voting yes) to adopt Resolution 2020/2021-10 for Cal Aero Preserve Academy K through 6. Student representative voted yes.

III. CONSENT

Irene Hernandez-Blair pulled for separate action Item III.E.1., and Christina Gagnier pulled for separate action Item III.D.4. Moved (Gagnier) seconded (Na) carried unanimously (5-0, by roll call vote with Blair, Cruz, Gagnier, Na, and Schaffer voting yes) for the remainder of the consent items as amended. Student representative voted yes.

III.A. ADMINISTRATION**III.A.1. Minutes of the July 7, 2020 Special Meeting, and July 16, 2020 Regular Meeting**

Approved the minutes of the July 7, 2020 special meeting, and July 16, 2020 regular meeting.

III.B. BUSINESS SERVICES

III.B.1. Warrant Register

Approved/ratified the warrant register.

III.B.2. 2020/2021 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Approved/ratified the 2020/2021 applications to operate fundraising activities and other activities for the benefit of students.

III.B.3. Fundraising Activities

Approved/ratified the fundraising activities.

III.B.4. Donations

Accepted the donations.

III.B.5. Legal Services

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and The Tao Firm.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.C.1. Revision of Board Policy 5111 Students—Admission

Approved the revision of Board Policy 5111 Students—Admission.

III.C.2. Memorandum of Understanding Between the University of La Verne and Chino Valley Unified School District

Approved the Memorandum of Understanding between the University of La Verne and Chino Valley Unified School District.

III.C.3. Memorandum of Understanding Between the California Partnership for Achieving Student Success Plus and Chino Valley Unified School District

Approved the Memorandum of Understanding between the California Partnership for Achieving Student Success Plus and Chino Valley Unified School District.

III.C.4. Revision of Library Science Course

Approved the revision of the Library Science course.

III.C.5. New Course: CTE Library Science 2

Approved the new course CTE Library Science 2.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Approved/ratified the purchase order register.

- III.D.2. Agreements for Contractor/Consultant Services**
Approved/ratified the Agreements for Contractor/Consultant Services, as amended.
- III.D.3. Surplus/Obsolete Property**
Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.
- III.D.4. Resolution 2020/2021-05, 2020/2021-07, and 2020/2021-08, Authorization to Utilize Piggyback Contracts**
Moved (Na) seconded (Cruz) motion carried (4-0, Gagnier recused) to adopt Resolution 2020/2021-05, 2020/2021-07, and 2020/2021-08, Authorization to Utilize Piggyback Contracts. Student representative voted yes.
- III.D.5. Bid 20-21-01F, Briggs K-8 and Ayala HS—Asphalt Replacement**
Awarded 20-21-01F, Briggs K-8 and Ayala HS—Asphalt Replacement to Premier Paving, Inc.
- III.D.6. Notice of Completion for CUPCCAA Bid 19-20-33I, Chino Valley Adult School Public Address System Renovation**
Approved the Notice of Completion for CUPCCAA Bid 19-20-33I, Chino Valley Adult School Public Address System Renovation.
- III.D.7. Notice of Completion for CUPCCAA Bid 19-20-48I, Magnolia JHS Life Skills Classroom Renovation**
Approved the Notice of Completion for CUPCCAA Bid 19-20-48I, Magnolia JHS Life Skills Classroom Renovation.
- III.D.8. Change Order for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 06-02)**
Approved the Change Order for Bid 19-20-01F, Country Springs ES and Rolling Ridge ES Alteration Projects (BP 06-02).
- III.D.9. Change Order for Bid 19-20-42F, Magnolia JHS and Ramona JHS Kitchen Remodels**
Approved the Change Order for Bid 19-20-42F, Magnolia JHS and Ramona JHS Kitchen Remodels.
- III.D.10. Change Order and Notice of Completion for CUPCCAA Project**
Approved the Change Order and Notice of Completion for CUPCCAA Project.
- III.D.11. Change Order and Notice of Completion for CUPCCAA Bid 19-20-45I, Cal Aero K-8 Flooring Renovation**
Approved the Change Order and Notice of Completion for CUPCCAA Bid 19-20-45I, Cal Aero K-8 Flooring Renovation.

III.D.12. Change Order and Notice of Completion for Bid 19-20-36F, District Bus Yard, Litel ES, and Oak Ridge ES—Asphalt Replacement

Approved the Change Order and Notice of Completion for Bid 19-20-36F, District Bus Yard, Litel ES, and Oak Ridge ES—Asphalt Replacement.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Moved (Na) seconded (Cruz) carried unanimously to approve/ratify the certificated/classified personnel items. Student representative voted yes.

III.E.2. Rejection of Claim

Rejected the claim and referred it to the District’s insurance adjuster.

III.E.3. Student Teaching Agreement with Azusa Pacific University

Approved the student teaching agreement with Azusa Pacific University.

III.E.4. Student Internship Agreement with Brandman University

Approved the student internship agreement with Brandman University.

III.E.5. Internship Agreement with Riverside County Office of Education

Approved the internship agreement with Riverside County Office of Education.

IV. INFORMATION

IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.A.1. San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Fourth Quarterly Report 2019/2020

Received for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Fourth Quarterly Report 2019/2020.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

Andrew Cruz spoke about the data, risks, and effects of the COVID-19 virus; and the importance of returning kids back to school for social and academic well-being.

James Na spoke about Chino Hills HS teacher David Browning who passed away in July, and shared a phrase for which Mr. Browning was remembered: “Be good to yourself and to others – Husky strong”; spoke about some of the emails comments received; and asked Dr. Enfield to look into having sites pre-record the National Anthem.

Irene Hernandez-Blair said students who don’t have scanners or cell phones won’t be able to send documents/work to teachers; said we can’t have unrealistic expectations and need to think of ways to get students in need back on campus even on a limited basis; requested an update on special education students; requested an update on kindergarten student assessments as mentioned in the email comments; commended Nutrition Services for all the mail they are sending out providing updates to families and would like the rest of the District to mimic them; said information and/or notifications shouldn’t all be sent via text or email because there are families who do not have access to technology, and we need to do better to ensure everyone remains informed; and would like to know who changed junior high school level schedules, was it necessary, was it across the board, and what is the reason for the last minute schedule changes.

Christina Gagnier welcomed everyone back despite it not being an ideal return; said that in light of the August 31 transition date given at the last meeting, what is the process for evaluating and making a decision of when we are going to be able to go into blended learning model; asked what will the lead time be for going back into the classroom as numbers drop; said we might be missing some of our students because we are doing something that is technology driven; and asked what efforts are we doing to support teachers and students in that process.

Superintendent Enfield welcomed back students to the 2020/2021 school year; said he is certain that staff will demonstrate compassion, empathy, and support; thanked teachers for the work they are doing in delivering instruction; thanked CSEA for the work that they have been doing on the frontline; and commented on the uncertainty of a date for the safe return to physical school.

President Schaffer spoke about communications he has received from stakeholders regarding the efforts of everyone for the return to school, and said issues are still being addressed; said virtual back to school night events are being scheduled; congratulated Chino Hills HS’s Solar Boat Team for winning the 2020 Metropolitan Water District Southern Solar Cup 2.0 competition; announced a donation drive to benefit the District Hope Resource Center scheduled for Saturday August 22 at the Shoppes in Chino Hills, which is being sponsored by Chino Hills Councilmember Cynthia Moran and the Shoppes of Chino Hills; and congratulated Justin Rendon.

VI. ADJOURNMENT

President Schaffer adjourned the regular meeting of the Board of Education at 6:53 p.m.

Joe Schaffer, President

Irene Hernandez-Blair, Clerk